



HARTNELL COLLEGE

## Citizens' Bond Oversight Committee for Measure T Minutes

DATE: January 18, 2023, 3 p.m. **Approved**

Location: 411 Central Avenue, Building E, Room E112, Salinas, CA 93901

### MEMBERS

Name	Member Category	Present	Absent
1. Willard Lewallen	College Support Organization	X	
2. Lupe Kinnear	Senior Citizens' Organization	X	
3. Colleen Stanley	At-Large	X	
4. Paul Farmer	Business Representative	X	
5. Timothy Miguel, CHAIR	At-Large	X	
6. Sonja Jaramillo	Business Representative	X	
7. Wong, Frances	Student	X	
8. Vacant	Taxpayer Organization		

### Others

Name	Title or Representing	Present	Absent
Michael Gutierrez	Superintendent/President, Hartnell College	X	
Graciano Mendoza	VP, Administrative Services, Hartnell College	X	
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College	X	
David Techaira	Controller - HCCD	X	

### CALL TO ORDER & INTRODUCTIONS

The meeting called to order at 3:03 pm

Timothy Miguel

### ADOPTION OF THE AGENDA

**Motion:** Colleen Stanley

**2<sup>nd</sup>:** Paul Farmer

**Approved unanimously**

Timothy Miguel

### PUBLIC COMMENTS

**No public comments**

### ACTION ITEMS

1. Consider: Adoption of previous meeting(s) minutes – January 18, 2023

**Motion:** Sonja Jaramillo

**2<sup>nd</sup>:** Colleen Stanley

**Approved unanimously**

Timothy Miguel

*Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.*

*Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.*

2. CBOC Annual Report Approval  
**Motion:** Willard Lewallen  
**2<sup>nd</sup>:** Sonja Jaramillo  
**Approved unanimously**

Timothy Miguel

## INFORMATION/DISCUSSION/PRESENTATIONS

1. Presentation of the 2021-22 Measure T Bond Audit (VIA ZOOM)

Ben Leavitt, CWDL

Two aspects to the audit, 1. The Financial and 2. The Performance.

This audit year report reflects a slight change in the layout. The opinion is now listed on the first page where as in years past it has been on the last page.

Financial – The unmodified opinion is of the highest quality. It is an entirely clean report; no exceptions were found.

Performance: Type of audit is unique in that it asks if there is any money spent outside of the ballot language, even \$100 would be a deficiency. The methodology is identified on page 4 and they used a large raw sample (14.16M) which is 79% of the total expenditures. This is considered a high sample. Again, the finding was of an entirely clean audit.

**Q:** Why 79% and not 100%. **A:** Industry standards for audits only uses 100% for forensic audits. Outside of a forensic audit the standard is to use a sample basis. It is not required nor recommend to review 100% on this type of audit.

2. Report by the President

Michael Gutierrez

Monday starts classes. On the Thursday and Friday of this week our Student Success forum for staff and faculty is being held. Looking forward to a campus completely open. Still have many students utilizing hybrid and on-line classes.

Will be looking for the Chancellor's office to have a G.O. Bond on the ballot. We have two projects in Phase III that would qualify to be able to use those funds. The pandemic has changed the world, and once we know that part of the future, we will look at where best to use those funds.

**Q:** Place for 4-year colleges to have a "home" on campus? **A:** Yes, that is being considered and also in works for dual admission – Admitted to HCCD and CSUMB, not just a transfer.

**Q:** How is the technology issue? (Ransomware) **A:** Have instituted use of multifactor authentication. Student access has been the number one priority. Have found out we are not alone, and have received aid from other colleges, and have seen where other colleges have been hit and had to close, but we are coming through it. Direction is to be cloud based and looking at systems like AWS, but it does take funds to make that kind of move. \$6 to \$10 million.

3. Bond Projects' Status

Joseph Reyes

The last of Phase I should be completed this week. Building K has been started just this past week. It is a renovation of the Performing Arts Building. It is scheduled to be completed December 2023. In the fall of 2023 the J building renovation project will be put out to bid. Currently, the Dept. of State Architect (DSA) is performing its review of the practice field and we hope to start April 2023. Building B 2<sup>nd</sup> floor has been completed and the majority of student services are now housed together in Building B.

Phase III will be Buildings F, G and H and Merrill Hall (Bldg. N). As stated earlier by President Gutierrez, the district is eligible to receive funds that would help augment the bond funds in the renovation of those three buildings. They are the oldest on campus. A university center is foreseen to be on the second floor of Bldg. N to answer Member Lewallen's question.

4. Financial Report David Techaira, Graciano Mendoza  
Committee members were provided the summaries from July 2022 through Jan 2023. In addition, the chart of expenses from inception through December 2022 and Budget to Actual expenditures for this fiscal year through Dec 2022 were also provided for review.  
Spending of the bond funds is being done in an appropriate manner and rate as regulations call for and as the audit has verified.

#### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Questions/Comments from the CBOC Members CBOC Members  
None

#### NEXT MEETING(S)

April 18, 2023 3:00 PM

#### ADJOURNMENT

**Motion:** Paul Farmer Timothy Miguel

**2<sup>nd</sup>:** Colleen Stanley

**Motion passed unanimously**

The meeting adjourned at 3:58 pm |